

**Application Guideline for Kumamoto University
Short-Term Exchange Program (STEP) 2024 - 2025
(Undergraduate Level, Fall Semester 2024)**

1. Eligibility

- Applicants should be non-Japanese nationality and full-time undergraduate students at universities which have a signed international student exchange agreement with Kumamoto University (hereafter, KU)
- Applicants of **J-Course** should be 2nd year students and above at the time of program start and must possess Japanese proficiency level of JLPT N2 or higher (a copy of your JLPT test result is required.)
 - A letter from a professor **CANNOT be accepted** as a proof of language proficiency
 - If there is a difficulty taking a JLPT test in your region/country, please consult beforehand
- * **The prerequisite for Japanese language proficiency has been upgraded to JLPT N2 from Fall Semester 2022 application.**
- **E-Course** seeking applicants should be 2nd year students and above at the time of program start. For all non-native English speakers (including students who attend universities in English-speaking countries,) submission of a copy of TOEFL-iBT score card (61 or higher) is required (TOEIC or IELTS score is also accepted.)
 - Chinese CET is NOT sufficient as a proof
 - A letter from a professor **CANNOT be accepted** as a proof of language proficiency
- Candidates must be able to follow the rules and regulations of KU's.
- Applicants must be physically and mentally capable of completing their entire study period

2. Required Documents

Upload the following documents to the designated URL

① [○○University] (Student Name) Application Form for COE (in Excel format)

*Please be sure to insert photo data and enter the information while checking the notes (3 pages in total).

② [○○University] (Student Name) Required Documents for Short-Term Program Students (in Excel format)

*Please fill out (or paste an image of) all the sheets below.

- Application for Kumamoto University Short-Term Exchange Program (For Undergraduates)
 - : Please enter the information while reviewing the notes.
- Certificate of Enrollment (issued by home university)
- Academic Record (official home university academic transcript) of the most recent academic year
- Letter of recommendation (from applicant's academic supervisor or a faculty member who knows him/her well)
- Health Certificate (KU format): must be stamped by the official medical institution
- Certificate of financial support (certificate of bank account balance, certificate of income, etc.)
- Application for the International House (if you would like to rent a KU dormitory room)
- ID photos (40mm × 30mm) image: Digital image (JPG or PDF) of a picture taken within the last 3 months
- Copy of the picture page of applicant's passport: JPG or PDF

- * Check its expiry date and if there is less than a year left, please renew it prior to application
- Certificate of language proficiency

3. Scholarship

Program participants with outstanding academic performance and character, etc. at the time of selection at their home universities will be determined based on recommendations from their home universities.

(1) Support (Scholarship may vary depending on the budget situation in FY2024 and other factors.)

Monthly Stipend: 80,000 yen (to be determined)

Number of scholarship recipients (to be determined)

(2) Payment Method

Upon confirmation of the student's enrollment and participation in the program, the scholarship will be transferred to the student's account.

4. Submission and Deadline

Please submit required documents to the person in charge of overseas study programs/mobile at your home university. Your documents should be uploaded to the specified URL. Please note that KU does not accept documents or reply any inquiries submitted directly by applicants.

(1) Submission Deadline

Friday, April 19, 2024 by 5 PM JST

(Application documents must be uploaded to the specified URL no later than above date)

(2) Where to Upload

International Student Office

Kumamoto University

<https://prsf.kumamoto-u.ac.jp/public/5No0AhpHoZagahLnkx007ECFMXXQ-uTSuOpxFx6mljtf>